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| <b>Area/Activity Assessed</b> | St Monica's RC High School – COVID-19 (Step 4) Spring Term | <b>Responsible Person</b> | Headteacher/Principal |
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|------------------------------|--|---|---|--|---|--|
| <b>Persons Exposed</b>       | <b>Employees</b> <input checked="" type="checkbox"/> | <b>Contractor</b> <input checked="" type="checkbox"/> | <b>Young Person</b> <input checked="" type="checkbox"/> | <b>Expectant Mother</b> <input type="checkbox"/> | <b>Visitors and/or Public</b> <input checked="" type="checkbox"/> | <b>Trespassers</b> <input type="checkbox"/>                |
| <b>Frequency of Exposure</b> | <b>Continually</b> <input type="checkbox"/>          | <b>Hourly</b> <input type="checkbox"/>                | <b>Daily</b> <input checked="" type="checkbox"/>        | <b>Weekly</b> <input type="checkbox"/>           | <b>Monthly</b> <input type="checkbox"/>                           | <b>Yearly</b> <input type="checkbox"/>                     |
| <b>Duration of Exposure</b>  | <b>Less than 1hr</b> <input type="checkbox"/>        | <b>1-2 hrs</b> <input type="checkbox"/>               | <b>3-4 hrs</b> <input type="checkbox"/>                 | <b>5-6 hrs</b> <input type="checkbox"/>          | <b>7-8 hrs</b> <input type="checkbox"/>                           | <b>More than 8 hrs</b> <input checked="" type="checkbox"/> |

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| Probability - (5=Very Likely, 4=Likely, 3= Quite Possible, 2= Possible, 1= Unlikely)<br>Severity - (5=Catastrophic, 4=Major, 3=Moderate, 2=Minor, 1=Insignificant) | 0-8 - Low risk No Action Required.<br>9-15 - Medium risk Ensure adequate controls are in use.<br>16-25 - High Risk Stop operation and implement adequate control measures |
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This Risk Assessment was implemented on 14/07/2021 by Compliance Education It will be reviewed on a regular basis and when there have been significant changes in government, United Kingdom Health Security Agency (UKHSA) and local authority guidance. The risk assessment highlights all control measures the school has put in place to ensure the school is COVID-Secure for all staff, students, visitors and contractors. See the school Plan for further information on how these control measures will be implemented

| Risk Assessment(s) Reviewed                  | Name of Reviewer | Date       | Signature        |
|--|------------------|------------|------------------|
| Update to government guidance September 2021 | Lee Barritt      | 01/10/2021 | <i>L Barritt</i> |
| Review                                       | Lee Barritt      | 20/10/2021 | <i>L Barritt</i> |
| Review                                       | Lee Barritt      | 01/11/2021 | <i>L Barritt</i> |
| Review                                       | Mike Long        | 30/11/2021 | <i>M Long</i>    |
| Review                                       | Mike Long        | 10/12/2021 | <i>M Long</i>    |
| Review                                       | Mike Long        | 03/01/2022 | <i>M Long</i>    |
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| No | Hazard  | Initial  |             |      | Existing Control Measures   | Residual |             |      | Additional Controls |
|----|---|----------|-------------|------|---|----------|-------------|------|---------------------|
|    |   | Severity | Probability | Risk |   | Severity | Probability | Risk |                     |
| 1  | School reopening after easing of restrictions | 4        | 3           | 12   | <ul style="list-style-type: none"> <li>Where necessary the building has been deep cleaned before reopening.</li> <li>All staff are competent and instructed with regards to the procedures in place for the protection against infection from Covid-19.</li> <li>A home testing risk assessment has been produced.</li> <li>Parents will be made aware that due to increased natural ventilation, students should wear adequate clothing.</li> <li>From September, extended school provision will operate as normal. The Government's Plan B does not impact extended school provision.</li> <li>Restrictions such as keeping students in small consistent groups is no longer necessary.</li> <li>Face coverings should be worn in communal areas by staff, visitors and students and all those over the age of 12 are expected to wear face coverings on public transport (and dedicated school transport) unless they are exempt.</li> <li>Face coverings are now required to be worn in classrooms and teaching spaces for students in year 7 or above as a temporary measure.</li> <li>School will ensure it has a small contingency stock of face coverings available if an individual has forgotten or damaged their own</li> <li>School will continue to regularly clean areas and equipment thoroughly including frequently touched surfaces.</li> <li>School has produced an outbreak management plan which will include the measures required following an outbreak as a result of several confirmed cases over a 10 day period.</li> <li>All extra-curricular activities and out of school provision will not require students to be allocated to a bubble.</li> <li>Close contacts will be identified by NHS Test and Trace. Individuals under the age of 18 years and 6 months old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact.</li> <li>School may adopt a flexible approach to learning as a last resort. This will be based on staffing levels utilising all of our</li> </ul> | 4        | 2           | 8    |                     |

| No | Hazard | Initial  |             |      | Existing Control Measures   | Residual |             |      | Additional Controls |
|----|--------|----------|-------------|------|---|----------|-------------|------|---------------------|
|    |        | Severity | Probability | Risk |   | Severity | Probability | Risk |                     |
|    |        |          |             |      | <p>available teaching and non-teaching workforce to maximise on-site education for as many pupils as possible.</p> <ul style="list-style-type: none"> <li>From Tuesday 14 December, those who have been identified as a contact of someone with COVID-19 - whether Omicron or not - should take an NHS rapid lateral flow test every day for 7 days to help slow the spread of COVID-19. This replaces the requirement for Omicron contacts to isolate for 10 days and applies to:                             <ul style="list-style-type: none"> <li>fully vaccinated adults (people who have had 2 jabs)</li> <li>all pupils/students aged 5 to 18 years and 6 months (regardless of vaccination status)</li> <li>individuals who can prove they are unable to be vaccinated for clinical reasons and</li> <li>people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine</li> </ul> </li> <li>School will encourage vaccine take up including boosters and enable staff who are eligible for a vaccination to attend booked appointments where possible (even if during term time).</li> <li>All students over the age of 12 are now eligible for a COVID-19 vaccination and the majority will be offered the vaccine via the school-based programme.</li> <li>From Wednesday 22 December, the 10-day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason.</li> <li>Staff and students may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. If both these test results are negative, and the person does not have a high temperature, they may end their self-isolation after the second negative test result and return to school from day 7</li> </ul> |          |             |      |                     |

| No | Hazard | Initial  |             |      | Existing Control Measures   | Residual |             |      | Additional Controls  |
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|    |        | Severity | Probability | Risk |   | Severity | Probability | Risk |  |
|    |        |          |             |      | <p><a href="#">Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection - GOV.UK (www.gov.uk)</a></p> <p><b>Working from Home</b></p> <ul style="list-style-type: none"> <li>Staff who can work from home should do so from Monday 13 December with the prior agreement of the Headteacher/Principal. Anyone who cannot work from home should continue to go into work.</li> <li>People previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk <b>are not being advised to shield</b> again (any personal advice from a specialist or clinician on additional precautions to take should continue to be followed).</li> </ul> <p><b>Contingency Plans</b></p> <ul style="list-style-type: none"> <li>For individuals or groups of self-isolating students, remote education plans are in place and school will provide this provision when necessary.</li> <li>School has produced an outbreak management plan which includes the measures required following an outbreak as a result of several confirmed cases over a 10 day period.</li> <li>School will revisit its outbreak management plan and keep informed of changes within the <a href="#">contingency framework guidance</a>, to ensure it is well prepared for any future changes.</li> </ul> <p><b>Ventilation</b></p> <ul style="list-style-type: none"> <li>Adequate ventilation is provided whilst students and staff are on site.</li> <li>Windows may be partially opened in conjunction with heating systems to maintain a comfortable balance.</li> <li>Staff must remember to open windows at the start of the day or during break times to allow for adequate ventilation in classrooms</li> <li>School will ensure any events held in the school i.e. plays etc will be in a location where ventilation is maximised.</li> </ul> |          |             |      | <p>School will review the eligibly criteria for DfE funded air cleaning units.</p> |

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|    |        | Severity | Probability | Risk |  | Severity | Probability | Risk |                     |
|    |        |          |             |      | <ul style="list-style-type: none"> <li>If possible, systems will be adjusted to full fresh air or, if this is not possible, then systems will be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</li> <li>School has a supply of CO2 monitors so staff can quickly identify where ventilation requires improvement.</li> </ul> <p><b>Testing As part of Governments guidelines</b></p> <ul style="list-style-type: none"> <li>All staff and students will have access to coronavirus tests and will be encouraged to test twice weekly at home.</li> <li>The school will provide students with home testing kits where supply is available and they will be asked to test twice per week. Tests should be completed 3 to 5 days apart (min 3 days), in accordance with government guidelines.</li> <li>School will test students on site upon return from the Christmas holiday period (school can operate on the basis of staggered start and finish times to enable it to accommodate this requirement).</li> <li>School will ensure a sufficient supply of test kits will be provided to enable staff and students to test over the Christmas holiday period.</li> <li>School will ask parents, guardians and other visitors to take a lateral flow device (LFD) test before entering school.</li> <li>A home testing risk assessment has been produced.</li> <li>Staff will be supplied with LFD test kits to self-swab and test themselves twice a week at home and will report their result to NHS Test and Trace as soon as the test is completed, this will be either online or by telephone as indicated in the home test kit. Staff and students will be required to notify school if their result is positive. Contact tracing will be completed by NHS track and trace.</li> <li>Staff will be strongly encouraged to continue regular LFD testing and report their results to test and report. Students will be reminded of the importance of regular LFD testing.</li> <li>PCR tests are available via the <a href="#">gov website</a> or via local testing centres. NOTE: if a PCR test is taken with 2-days of a positive lateral flow test, and is negative, it overrides the self-test LFD</li> </ul> |          |             |      |                     |

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|----|--------|----------|-------------|------|---|----------|-------------|------|---------------------|
|    |        | Severity | Probability | Risk |   | Severity | Probability | Risk |                     |
|    |        |          |             |      | <p>and staff and students can return to school as long as they don't have COVID-19 symptoms.</p> <ul style="list-style-type: none"> <li>• Close contacts will be identified by NHS Test and Trace. Staff and students are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:                             <ul style="list-style-type: none"> <li>• they are fully vaccinated</li> <li>• they are below the age of 18 years and 6 months</li> <li>• they have taken part in or are currently part of an approved COVID-19 vaccine trial</li> <li>• they are not able to get vaccinated for medical reason</li> </ul> </li> </ul> <p>From Tuesday 14 December, those who have been identified as a contact of someone with COVID-19 - whether Omicron or not - should take an NHS rapid lateral flow test every day for 7 days to help slow the spread of COVID-19. This replaces the requirement for Omicron contacts to isolate for 10 days and applies to:</p> <ul style="list-style-type: none"> <li>• fully vaccinated adults</li> <li>• all pupils/students aged 5 to 18 years and 6 months (regardless of vaccination status)</li> <li>• individuals who can prove they are unable to be vaccinated for clinical reasons</li> <li>• people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine</li> <li>• If contacted by NHS Track and Trace, staff and students (parents) will informed they have been in close contact with a positive case and advised to take a <u>PCR test</u>. School will encourage all individuals to take a PCR test if advised to do so.</li> <li>• School will work with NHS Track and Trace to identify close contacts of a positive case if requested.</li> <li>• Symptomatic individuals and those who record a positive test result will still be required to self-isolate.</li> </ul> <p><b>Further guidance for staff can be found in the link below;</b></p> |          |             |      |                     |

| No | Hazard  | Initial  |             |      | Existing Control Measures   | Residual |             |      | Additional Controls |
|----|---|----------|-------------|------|---|----------|-------------|------|---------------------|
|    |   | Severity | Probability | Risk |   | Severity | Probability | Risk |                     |
|    |   |          |             |      | <ul style="list-style-type: none"> <li>• <u>Schools COVID-19 operational guidance (applies until Step 4) - GOV.UK (www.gov.uk)</u></li> </ul>   |          |             |      |                     |
| 2  | Transmission of Covid 19 due to close contact | 4        | 4           | 16   | <ul style="list-style-type: none"> <li>• School will continue to offer twice weekly home lateral flow testing to staff.</li> <li>• Students will continue be offered lateral flow test kits to carry out at home</li> <li>• Staff will continue to minimise close, face to face contact with learners.</li> <li>• Any additional spaces available should be used as breakout teaching areas to maximise the distance between learners and staff.</li> <li>• A high level of respiratory and hand hygiene will be maintained by staff and students.</li> <li>• School will maintain adequate ventilation in all used areas.</li> <li>• Where possible learners are to be seated side by side to reduce face to face contact.</li> <li>• Resources that are shared between different learning classes, such as Science, Art and DT equipment, will be cleaned frequently / after each use.</li> <li>• To minimise close contacts, the school will limit access to site to visitors and contractors, this includes drop off and pick up by parents.</li> <li>• Use of shared spaces will be timetabled where possible.</li> <li>• All students, staff and visitors will wash/sanitise hands before entering the building.</li> <li>• Face coverings are recommended for use by staff and students in all communal areas and whilst in the classroom.</li> <li>• All contractors and visitors will be required to wear face coverings whilst in school.</li> <li>• School will ask parents, guardians and other visitors to take a lateral flow device (LFD) test before entering the setting.</li> </ul> | 4        | 2           | 8    |                     |

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|----|--|----------|-------------|------|---|----------|-------------|------|---------------------|
|    |  | Severity | Probability | Risk |   | Severity | Probability | Risk |                     |
| 3  | Coronavirus spread from one country to another | 4        | 3           | 12   | <p><b>Current UK Government Travel guidelines will be followed</b></p> <ul style="list-style-type: none"> <li>All travellers arriving into the UK will need to isolate and get a PCR test by 'day two' after arrival. They may end their isolation once they receive a negative result. If the result is positive, they should continue to isolate and follow rules on isolation following a positive test.</li> <li>Unvaccinated arrivals aged over 18 will follow the existing, more onerous, testing and isolation regime.</li> <li>All Red list arrivals will enter quarantine.</li> </ul> <p><a href="https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19">https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19</a></p> | 4        | 1           | 4    |                     |



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|---|--|---|---|----|---|---|---|---|
| 4 | Staff and students displaying symptoms | 4 | 4 | 16 | <ul style="list-style-type: none"> <li>• Headteacher/SLT to be notified.</li> <li>• Staff and students displaying symptoms of Coronavirus will be sent home and asked to follow latest government guidance.</li> <li>• Where necessary, the infected person will be moved to a designated isolation room whilst arrangements are made for the person to be collected and taken home. A dedicated toilet has been made available. In the case of a positive result, these areas will be deep cleaned / fogged before use.</li> <li>• Suitable PPE is available for staff.</li> <li>• Staff and students who have been in contact with anyone displaying symptoms will wash their hands thoroughly for 20 seconds.</li> <li>• A staffing plan is in place to ensure safe staffing levels are achievable, agreed, established and monitored appropriate to group sizes/ student needs and the activities required.</li> <li>• If a student/staff member is sent home as a suspected case, their work area will be cleaned/ fogged / wiped down, with PPE available for staff.</li> <li>• Where students cannot attend site, distance learning will be available via online learning.             <ul style="list-style-type: none"> <li>○ Free School Meals: support will be provided to those who are eligible for benefits-related free school meals</li> <li>○ SEND: school will work collaboratively with families to put in place reasonable adjustments</li> <li>○ Access: school will work with families to ensure all students are able to access remote education (devices, internet etc)</li> </ul> </li> <li>• If a staff member or student develops symptoms away from site, they must not attend school and will follow local government guidance for isolation / testing (if a parent insists on a student attending school, the Headteacher can take the decision to refuse the student if necessary to protect other students and staff).</li> <li>• School has developed an Outbreak Management Plan.</li> <li>• Following several cases over a 10-day period, school may activate their Outbreak Management Plan following advice from United Kingdom Health Security Agency (UKHSA) or following advice due to increased cases in the local community.</li> </ul> | 4 | 2 | 8 |
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|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  | <ul style="list-style-type: none"> <li>• If school identify several cases over a 10 day period, we will contact Local Health Protection via the DFE helpline for further advice on 0800 046 8687 and select option 1.</li> </ul> <p><b>Positive Result</b></p> <ul style="list-style-type: none"> <li>• From 16 August 2021, those who are fully vaccinated and children under the age of 18 years and 6 months old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact. Instead these individuals will be advised to undertake a PCR test.</li> <li>• From Tuesday 14 December, those who have been identified as a contact of someone with COVID-19 - whether Omicron or not - should take an NHS rapid lateral flow test every day for 7 days to help slow the spread of COVID-19. This replaces the requirement for Omicron contacts to isolate for 10 days and applies to:             <ul style="list-style-type: none"> <li>• fully vaccinated adults (people who have had 2 jabs)</li> <li>• all pupils/students aged 5 to 18 years and 6 months (regardless of vaccination status)</li> <li>• individuals who can prove they are unable to be vaccinated for clinical reasons and</li> <li>• people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine</li> <li>• Symptomatic individuals and those who record a positive test result will still be required to self-isolate.</li> </ul> </li> <li>• From Wednesday 22 December, the 10-day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason.</li> <li>• Staff and students may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. If both these test results are negative, and the person does not have a high temperature, they may end their self-isolation after the second negative test result and return to school from day 7</li> </ul> |  |  |  |  |
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| No | Hazard   | Initial  |             |      | Existing Control Measures  | Residual |             |      | Additional Controls |
|----|--|----------|-------------|------|--|----------|-------------|------|---------------------|
|    |  | Severity | Probability | Risk |  | Severity | Probability | Risk |                     |
|    |  |          |             |      | <p><b>Further guidance for staff can be found in</b></p> <ul style="list-style-type: none"> <li><u>Schools COVID-19 operational guidance (applies until Step 4) - GOV.UK (www.gov.uk)</u></li> </ul>   |          |             |      |                     |
| 5  | Unable to social distance on public transport          | 4        | 4           | 16   | <ul style="list-style-type: none"> <li><b>Public Transport</b></li> <li>Staff and students are advised to follow current government guidelines.</li> <li>From the 30<sup>th</sup> November, the wearing of face masks whilst travelling on public transport for staff and Year 7 students and above is now mandatory.</li> <li>The school will endeavour to encourage staff and students to walk or cycle to school.</li> <li>Students and staff are now required to wear face coverings when travelling on school dedicated transport.</li> <li><b>Car Sharing</b></li> <li>All Staff and students will avoid car sharing where possible.</li> <li>If car sharing is essential, windows should be opened to maximise ventilation with passengers seated front to back.</li> <li>School will remind all staff and students who car share to wear a face covering</li> </ul>  | 4        | 2           | 8    |                     |
| 6  | Unable to social distance when administering first aid | 4        | 2           | 8    | <ul style="list-style-type: none"> <li>The school will ensure an adequate number of First Aiders (First Aid at Work, Emergency First Aid) are always available.</li> <li>The school will ensure all First Aiders receive refresher training as required.</li> </ul> <p><b>For advice on CPR during COVID-19 please follow the link below <a href="https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19">https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19</a></b></p> <p><b>RIDDOR</b></p> <ul style="list-style-type: none"> <li>The school will work closely with the Local Health Protection Team and follow their advice.</li> <li>The school will contact Compliance Education to report any confirmed Coronavirus cases or serious injuries as it may be necessary to file an HSE RIDDOR report.</li> </ul> | 4        | 1           | 4    |                     |

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|----|--|----------|-------------|------|--|----------|-------------|------|---------------------|
|    |  | Severity | Probability | Risk |  | Severity | Probability | Risk |                     |
| 7  | Cleaning   | 4        | 3           | 12   | <ul style="list-style-type: none"> <li>A high standard of cleaning will be maintained.</li> <li>Cleaning checklists/ records to be kept.</li> <li>Additional cleaning should remain where required i.e. where toilets, outdoor / indoor equipment is being shared by different learning groups.</li> <li>PPE is provided for cleaning staff.</li> <li>Staff are trained in the safe use of PPE and COSHH.</li> <li>The school is cleaned with normal household disinfectant.</li> <li>Any contaminated (suspected/confirmed) waste should be double bagged and stored for 72 hours before disposal.</li> <li>All spillages of blood, faeces, saliva, vomit, nasal and eye discharges should be cleaned up immediately (always wear PPE).</li> </ul>  | 4        | 1           | 4    |                     |
| 8  | Staff/Students at increased risk (CEV/ BAME/Expectant Mothers) | 5        | 4           | 20   | <ul style="list-style-type: none"> <li>Staff / students who may be at an increased risk may attend the workplace/school as long as they are able to follow current control measures.</li> <li>Students previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the school population. However, if a student has been advised to isolate or reduce their social contact by their specialist, due to the nature of their medical condition or treatment, rather than because of the pandemic, they should continue to follow the advice of their specialist. There is no change to this advice as a result of the Government's Plan B.</li> <li>Where necessary, individual risk assessments will be carried out with support from Compliance Education</li> <li>Staff/ students to follow advice given to them by their GP/Medical professional.</li> <li>Staff / students are to follow the latest government guidance at all times, regarding the workplace.</li> <li>Staff identified at increased risk can discuss with their manager, any additional controls they feel necessary.</li> </ul> | 5        | 2           | 10   |                     |

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|----|---------------------------|----------|-------------|------|--|----------|-------------|------|---------------------|
|    |                           | Severity | Probability | Risk |  | Severity | Probability | Risk |                     |
| 9  | Group Activities/ Lessons | 4        | 4           | 16   | <ul style="list-style-type: none"> <li>Physical Education should take place outside where possible to maximise ventilation.</li> <li>Resources that are shared between different learning groups, such as Science, Art, DT, and sports equipment, will be cleaned frequently / after each use.</li> <li>All outdoor sports and supervised activities for students can take place without restrictions on attendance. Activities taking place outdoors can happen in groups of any number. This is because the transmission risk is lower outside.</li> <li>If communal areas are used for group activities/ lessons they should be cleaned down after use.</li> <li>All communal areas in use should remain well ventilated.</li> <li>Activities such as singing should be carried out following latest government guidance/ risk assessment.</li> <li>CLEAPSS Covid 19 guidance will be followed for all DT, Science, Sports and Food Tech Practical lessons.</li> <li>Students will attend in PE kit for their designated PE day, this will eliminate the need for changing rooms.</li> <li>Learning groups will not share changing areas where possible.</li> <li>Changing areas will be cleaned after use.</li> <li>School will remain vigilant and aware of the additional risk of infection in environments where singing, chanting, playing wind or brass instruments, dance or drama takes place.</li> </ul> | 4        | 2           | 8    |                     |

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|----|-------------------------------|----------|-------------|------|--|----------|-------------|------|---------------------|
|    |                               | Severity | Probability | Risk |  | Severity | Probability | Risk |                     |
| 10 | Visitors/ contractors on site | 4        | 4           | 16   | <ul style="list-style-type: none"> <li>• During school hours contractors or visitors will be allowed onto the school premises and into the school building by making a prior appointment with the Headteacher or Site Manager.</li> <li>• All contractors and visitors are instructed to report to the main school reception upon arrival.</li> <li>• All contractors and visitors will be required to wear face coverings whilst in school.</li> <li>• School will ask all contractors and visitors to take a lateral flow device (LFD) test before entering the setting.</li> <li>• All contractors and visitors are asked for verbal or written evidence to confirm the following statements:                             <ul style="list-style-type: none"> <li>○ <i>I am at present not suffering from any symptoms or have tested positive for coronavirus within the last 10 days.</i></li> <li>○ <i>No member of my household are displaying symptoms or have tested positive for coronavirus within the last 10 days.</i></li> <li>○ <i>I have not been contacted by the NHS Test and Trace service within the last 10 days.</i></li> </ul> </li> <li>• The school reserves the right to deny access or request a person to leave the school premises if the person was deemed to be displaying coronavirus symptoms or being aggressive or abusive to school staff.</li> <li>• Were possible, school will endeavour to ensure contractors and visitors attend outside of normal school operating hours if safe to do so,</li> <li>• The school will adopt a flexible approach to interviews, with alternative options to face-to-face interviews offered where possible</li> </ul> | 4        | 1           | 4    |                     |

| No | Hazard                                      | Initial  |             |      | Existing Control Measures  | Residual |             |      | Additional Controls   |
|----|---|----------|-------------|------|--|----------|-------------|------|---|
|    |   | Severity | Probability | Risk |  | Severity | Probability | Risk |   |
| 11 | Educational Visits                          | 4        | 4           | 16   | <ul style="list-style-type: none"> <li>Educational visits that are integral will take place following the completion of an individual risk assessment.</li> <li>Individual local authority guidance will be followed if traveling between counties.</li> <li>Local government transport guidance will be followed</li> <li>School will consider whether to go ahead with planned international educational visits, recognising the risk of disruption to education resulting from the need to isolate and test on arrival back into the UK. School will refer to the Foreign, Commonwealth and Development Office travel advice and the guidance on international travel before booking and travelling.</li> <li>School will monitor Covid-19 restrictions that may impact educational trips planned within other parts of the UK.</li> <li>A full and thorough risk assessment will be carried out in relation to educational visits to ensure any United Kingdom Health Security Agency (UKHSA) advice is included as part of that risk assessment.</li> <li><u>General guidance</u> about educational visits is available and is supported by specialist advice from the <u>Outdoor Education Advisory Panel (OEAP)</u>.</li> </ul> | 4        | 2           | 8    | <p><i>Ensure any new bookings have adequate financial protection in place</i></p> |
| 12 | External clubs hiring the school facilities | 4        | 3           | 12   | <ul style="list-style-type: none"> <li>The school will only allow external clubs and organisations to use/hire their facilities in line with latest government guidance.</li> </ul>  | 4        | 1           | 4    |   |

| No | Hazard   | Initial  |             |      | Existing Control Measures  | Residual |             |      | Additional Controls |
|----|--|----------|-------------|------|--|----------|-------------|------|---------------------|
|    |  | Severity | Probability | Risk |  | Severity | Probability | Risk |                     |
| 13 | Unable to stop the virus from spreading<br><b>Personal Hygiene</b> | 4        | 3           | 12   | <p><b>Transmission</b></p> <ul style="list-style-type: none"> <li>All staff and students are reminded on regular basis to follow good respiratory and hand hygiene to minimise the chance of transmission.</li> <li>All staff and students are asked to wear face coverings in communal areas and whilst travelling to school on public and dedicated school transport.</li> </ul> <p><b>Handwashing</b></p> <ul style="list-style-type: none"> <li>Handwashing facilities are available throughout the school.</li> <li>Handwash notice and instructions are located throughout the school.</li> <li>All staff and students are aware of best practise.</li> </ul> <p><b>Coughing and sneezing</b></p> <ul style="list-style-type: none"> <li>All staff and students are encouraged to cover their mouth and nose with a tissue.</li> <li>Staff and students will wash hands after using or disposing of tissues.</li> <li>Spitting is discouraged.</li> </ul> <p><b>Personal protective equipment (PPE).</b></p> <ul style="list-style-type: none"> <li>Staff will follow previously issued guidance for the donning / doffing of PPE.</li> <li>PPE in place for cleaners as per MSDS and/or COSHH risk assessments</li> <li>PPE in place for cleaners when completing a deep clean</li> <li>The correct PPE should be used when handling cleaning chemicals.</li> <li>PPE is worn as per the cleaning chemicals COSHH risk assessment or MSDS.</li> <li>PPE is worn by First Aiders.</li> </ul> | 4        | 1           | 4    |                     |



|    |   |   |   |    |   |   |   |   |  |
|----|---|---|---|----|---|---|---|---|--|
| 14 | Failure to Deep Clean the school after a member of staff or child is suspected of having coronavirus COVID-19 | 4 | 3 | 12 | <p><b>Deep Cleaning.</b></p> <ul style="list-style-type: none"> <li>• Where possible the area is closed and secure for 48 to 72 hours before the commencement of the deep cleaning.</li> <li>• Suitable personal protective equipment is available - Fluid resistant type IIR surgical mask, disposable gloves and apron, disposable eye protection (where there is a risk of splashing).</li> <li>• Once used, all PPE is disposed of appropriately</li> <li>• Hands are washed before and after cleaning for at least 20 seconds.</li> <li>• Handwashing facilities are available i.e. hot water, soap, hand sanitiser, paper towels etc.</li> <li>• Pregnant staff or staff with a low immune system must take care and use the precautions available when dealing with bodily fluids.</li> </ul> <p><b>Cleaning of the environment,</b></p> <ul style="list-style-type: none"> <li>• Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids will be cleaned thoroughly as normal.</li> <li>• All surfaces that the symptomatic person has come into contact with will be cleaned and disinfected.</li> <li>• Use of disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:</li> <li>• Use a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine.</li> <li>• A household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants.</li> <li>• If an alternative disinfectant is used within the school, this should be checked and ensure that it is effective against enveloped viruses.</li> <li>• Staff will avoid creating splashes and spray when cleaning.</li> <li>• Any cloths and mop heads used will be disposed of and should be put into waste bags as outlined below.</li> <li>• When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning will be used.</li> </ul> | 4 | 1 | 4 |  |
|----|---|---|---|----|---|---|---|---|--|

| No | Hazard | Initial  |             |      | Existing Control Measures   | Residual |             |      | Additional Controls |
|----|--------|----------|-------------|------|---|----------|-------------|------|---------------------|
|    |        | Severity | Probability | Risk |   | Severity | Probability | Risk |                     |
|    |        |          |             |      | <ul style="list-style-type: none"> <li>Any items that are heavily contaminated with body fluids and cannot be cleaned by washing will be disposed of.</li> <li>If possible, the area will remain closed off and secure for 72 hours. After this time the amount of virus contamination will have decreased substantially.</li> </ul> <p><b>Clinical waste.</b></p> <ul style="list-style-type: none"> <li>Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues):                             <ol style="list-style-type: none"> <li>Will be put in a plastic rubbish bag and tied when full.</li> <li>The plastic bag will then be placed in a second bin bag and tied.</li> <li>It will be put in the nominated suitable and secure place and marked for storage until the individual's test results are known</li> </ol> </li> <li>Waste will be stored safely and kept away from Students. Waste is not stored in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours.</li> <li>If the individual tests negative, waste will be disposed of in the normal bins.</li> <li>If the individual tests positive, then waste will be stored for at least 72 hours and put in with the normal waste.</li> <li>If storage for at least 72 hours is not appropriate, the school will arrange for collection as a Category B infectious waste either by your local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor.</li> </ul> |          |             |      |                     |

| <b>ACTION ARISING FROM RISK ASSESSMENT</b> |                    |                         |                               |                    |                       |
|--|--------------------|-------------------------|-------------------------------|--------------------|-----------------------|
| <b>No</b>                                  | <b>Risk Rating</b> | <b>Action Required:</b> | <b>Person (s) Responsible</b> | <b>Target Date</b> | <b>Date Completed</b> |
|  |                    |                         |                               |                    |                       |
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**Useful Websites**

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| Health and Safety Responsibilities  | <a href="https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools">https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools</a>   |
|   | <a href="https://www.hse.gov.uk/services/education/sensible-leadership/school-leaders.htm">https://www.hse.gov.uk/services/education/sensible-leadership/school-leaders.htm</a>   |
|   | <a href="https://www.hse.gov.uk/services/education/faqs.htm#a1">https://www.hse.gov.uk/services/education/faqs.htm#a1</a>   |
| Business Continuity Plan  | <a href="https://www.gov.uk/guidance/emergencies-and-severe-weather-schools-and-early-years-settings">https://www.gov.uk/guidance/emergencies-and-severe-weather-schools-and-early-years-settings</a>   |
| Guidance for full opening – schools (published 2 <sup>nd</sup> July 2020) | <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>   |
| Current guidance on shielding   | <a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a> |
| Current guidance on Clinically vulnerable                                 | <a href="https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people">https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people</a>   |
| Other nonmedical vulnerable people  | <a href="https://www.gov.uk/government/publications/covid-19-review-of-disparities-in-risks-and-outcomes">https://www.gov.uk/government/publications/covid-19-review-of-disparities-in-risks-and-outcomes</a>   |
| Providing extra mental health support                                     | <a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a>   |
|   | <a href="http://www.educationsupport.org.uk/">http://www.educationsupport.org.uk/</a>   |
|   | <a href="https://www.eventbrite.co.uk/e/dfе-supporting-pupil-and-student-mental-wellbeing-tickets-110796856380">https://www.eventbrite.co.uk/e/dfе-supporting-pupil-and-student-mental-wellbeing-tickets-110796856380</a>   |
| Behaviour Expectations  | <a href="https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools">https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools</a>   |
| Remote Education Support  | <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#res">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#res</a>   |
|   | <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources">https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources</a>   |
|   | <a href="https://educationendowmentfoundation.org.uk/covid-19-resources/covid-19-support-guide-for-schools/">https://educationendowmentfoundation.org.uk/covid-19-resources/covid-19-support-guide-for-schools/</a>   |
|   | <a href="https://edtech-demonstrator.lgfl.net/">https://edtech-demonstrator.lgfl.net/</a>   |

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|  | <a href="https://get-help-with-tech.education.gov.uk/about-bt-wifi">https://get-help-with-tech.education.gov.uk/about-bt-wifi</a>   |
| Coronavirus Symptoms                         | <a href="https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus">https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus</a>   |
| Stay at home guidance                        | <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a>   |
| Arranging a Test                             | <a href="https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested">https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested</a>   |
| Testing and Tracing                          | <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/">https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/</a>   |
| Contacting your Local Health Protection Team | <a href="https://www.gov.uk/guidance/contacts-phe-health-protection-teams">https://www.gov.uk/guidance/contacts-phe-health-protection-teams</a>   |
| Guidance on staff wearing PPE                | <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a>   |
| Site Manager/Caretaker                       | <a href="https://www.hse.gov.uk/coronavirus/legionella-risks-during-coronavirus-outbreak.htm">https://www.hse.gov.uk/coronavirus/legionella-risks-during-coronavirus-outbreak.htm</a>   |
|  | <a href="https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown">https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown</a>   |
|  | <a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a>   |
| Cleaning                                     | <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a>   |
| Catering                                     | <a href="https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19">https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19</a>   |
| Safer Travel                                 | <a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a>   |
| Educational Visits                           | <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings</a>   |
|  | <a href="https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits">https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits</a>   |
| Extra-curricular provision                   | <a href="https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak">https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak</a> |

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|--------------------------------|---|
| Physical Education and Sports  | <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation">https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation</a><br><a href="https://www.sportengland.org/how-we-can-help/coronavirus">https://www.sportengland.org/how-we-can-help/coronavirus</a><br><a href="https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf">https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf</a> |
| Science and Design Technology  | <a href="http://www.cleapss.org.uk/">http://www.cleapss.org.uk/</a><br><a href="https://www.ase.org.uk/resources/health-and-safety-resources">https://www.ase.org.uk/resources/health-and-safety-resources</a><br><a href="https://www.data.org.uk/for-education/health-and-safety">https://www.data.org.uk/for-education/health-and-safety</a>   |
| Guidance for Further Education | <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1036792/November_FE_Operational_guidance.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1036792/November_FE_Operational_guidance.pdf</a>   |

**Acknowledgement**

The following members of staff have read this risk assessment.  
Their signatures are confirmation that they have read and understood all of that which is within its contents.

| <b>Name</b> | <b>Signature</b> | <b>Date</b> | <b>Name</b> | <b>Signature</b> | <b>Date</b> |
|-------------|------------------|-------------|-------------|------------------|-------------|
| E Keenan    | E. Keenan        | 5/1/22      |             |                  |             |
| R Cannon    | R. Cannon        | 5/1/22      |             |                  |             |
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